

RE: STRATA PLAN NO. 80140 – 1 Grandstand Parade ZETLAND

Application Form for Installation of Dead latch

Notice to Owners Corporation

Date:.....
Name of Lot Owner:.....
Lot No./Address of Property:.....

Contact Details

Daytime Phone:.....
Mobile:.....
Email Address:.....

1. Have you read and agree to comply with **by-law 29** for SP 80140 regarding preservation of fire safety?
YES NO (please circle)
2. Have you read the **Dead Latch Installation Guidelines** for SP 80140 and do you agree to carry out all works in accordance with these guidelines?
YES NO (please circle)
3. Do you understand that if the installation of a dead latch compromises the fire compliance of the door and closer or causes damage to the door in any way that the Lot owner will be responsible for any and all repairs required to restore the integrity and fire compliance of the door?
YES NO (please circle)

4. Details of Dead latch Installation:

Installer:.....
Contact details of Installer:.....

5. Signature of Applicant (s):

.....

6. Signature of Building Manager for Prominence:

.....

These details will be kept by the Owners Corporation of SP 80140. (If circumstances above change, please inform the Building Manager in writing.)

WHEN COMPLETED PLEASE RETURN THIS FORM, FOR THE ATTENTION OF THE BUILDING MANAGER, TO THE ABOVE POSTAL OR EMAIL ADDRESS OR TO THE DIRECT FAX

Dead Latch Installation Guidelines

The following are a set of specifications and requirements that are designed to help alleviate any potential problems or disputes between lot owners. We have referenced the Australian Standard 1905.1 2005 specifications regarding the installation of fire resistant door sets.

Note your apartment's entrance door is a fire door and will be inspected annually during the Fire Certification process.

Lock Specifications:

- Dead latches shall be of the same type and specifications as a **Lockwood 001** Dead Latch.
- The dead latch shall be **satin chrome** in finish.
- For Stage 1 apartments the centre of the new dead latch barrel will be required to be 70mm above the number 1. For stage 2 and 3 the dead latch should be positioned 100mm above the originally installed lock and door handle.
- The dead latch must **NOT be installed below the current entrance door lock**. This does not comply with current fire regulations.

Requirements:

- All works are to be carried out by a licensed locksmith.
- Works are to be carried out between the hours of 7:30am to 5:30pm Monday to Friday and 9:00am to 3:00pm on Saturday. You must not carry out works on Sundays or NSW Public Holidays.
- Trades and tools are to enter the building via the car park level.
- All excess materials and rubbish are to be taken away from site for disposal.
- Common areas are to keep clear of rubbish or tools at all times.
- Common areas are to be left to a standard of cleanliness that the Building Manager deems to be suitable.
- The apartment owner shall agree to pay for any damage to common property caused by the installer.
- The apartment owner shall agree to pay for any rectification work needed to maintain the building's integrity, compliance to fire safety codes, architectural code and acoustic standards should the installation be found to have compromised any of those mentioned.
- The apartment owner shall maintain the dead latch in accordance with the manufacturer's requirements.
- The apartment door must automatically close fully shut after the dead latch has been installed. The door closer adjustments required shall be carried out by the locksmith.
- By commencing work the apartment owner agrees to all the specifications and requirements.

Note on Peep Holes:

The building management strongly recommends that peep holes are **not** be installed in entrance doors as they can compromise the fire rating of your door.

The apartment owner will be required to pay for any rectification work needed to maintain the building's integrity, compliance to fire safety codes, architectural code and acoustic standards should the installation of peep holes be found to have compromised any of those mentioned. This could mean the replacement of the entire door, all hardware and repainting the door.